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SHARE Password Protocol

The following provides the password authentication details for the SHARE:

- Password will be expired in 90 days.
- A warning message of password expiration will be displayed 7 days before password expiration date.
- You will have 3 grace logins after password expires.
- The system will be locked out after 5 unsuccessful attempts to login.
- Password lockout duration will be 20 minutes.
- Passwords are case sensitive and it is recommended that passwords include lower and upper case letters as well as numbers.
- Minimum password length is 8.
- Maximum password length is 25.
- New password cannot contain 3 sequence letters from previous passwords.
- Password cannot be the same as user name.
- Passwords cannot be common words from any language.
- 1 previous password will be stored in History.
- 3 of the characters in a new password must be different from the previous password in the history.