NOVA SCOTIA
Department of Justice

**002.00   JURISDICTION AND MUTUAL AID/CONTRACTUAL AGREEMENTS**

002.01   Approved: April 17, 2007

002.02   The police agency is to have a written policy and operational procedure that specifies the territorial boundaries of the agencies jurisdiction.

002.03   Operational or administrative policy and procedure approved by the police agency is to include and demonstrate:

(a)   the police agencies responsibilities as they relate to concurrent jurisdictions involving other law enforcement agencies

(b)   the terms of any departmental agreement concerning concurrent jurisdiction

(c)   compliance, within practicable limitations, with requests for temporary assistance by another police department

(d)   procedures for requesting federal, provincial or municipal police assistance

002.04   The police agency is to have a written policy and operational procedure that clearly defines the procedure when entering into a contractual agreement to provide paid police services.

002.05   Operational or administrative policy and procedure approved by the police agency is to demonstrate the inclusion within any contractual agreement of:

(a)   a statement of the specific services to be provided

(b)   specific language dealing with financial agreements between the parties

(c)   specific records to be maintained concerning performance of services by the agency providing the service

(d)   specific language dealing with duration, modification and termination of the contract

(e)   specific language dealing with legal contingencies

(f)   stipulation that the Police Agency providing the service maintains control over its personnel

(g)   specific arrangements for the use of equipment and facilities