

Request for Subdivision Comment

Please Print or Type.

Complete ALL applicable sections of the Form.

External reference number

Section 1 Development Officer

Development officer name, municipality Business number (BN) (if applicable)

Primary phone number Ext. Secondary phone number Ext. Fax

Email

Civic/street address

Mailing address (if different than Civic)

Community County Province Postal code Country

Return correspondence? Yes No Preferred method of contact? Email Letter

Section 2 Qualified Person/Professional Engineer

Qualified person/professional engineer name Certification number

Development officer name, municipality

Primary phone number Ext. Secondary phone number Ext. Fax

Email

Civic/street address

Mailing address (if different than Civic)

Community County Province Postal code Country

Return correspondence? Yes No Preferred method of contact? Email Letter

Section 3 Site/Location of Proposed Activities

Property Identification numbers (PID) are available at the Nova Scotia Land Registry. 1:50,000 Topo Maps (identifying Easting and Northing) are available at Nova Scotia Environment and Climate Change offices.

Subdivison/Site Name (if applicable)

Civic/Street Address

Lot Numbers

Community

County

Property Identification Number(s) (PID)

Topographical map number (if applicable) Easting (6) (if applicable) Northing (7) (if applicable) Zone
Use NAD83 or WGS84

Additional directions to site (if applicable)

Section 4 Activity Details

Request for written report for a subdivision proposal (report only–no approval issued). **Complete ALL fields.**

Proposed Number of Lots

Survey/subdivision plan number

Surveyor or recognized agent

Survey/subdivision plan date

Section 5 Supporting Documentation

Note: A legend must be supplied for all mapping describing symbols used, scale and north orientation.

Attach for All Applications	Waiver		Reason Waiver Requested
	Submitted	Requested	
Sketch of lot(s), including (but not limited to): Test pit information, location of proposed buildings, wells, septic systems, roads and driveways. Distances (metres) to wells and septic systems, watercourses, wetlands, etc.	<input type="checkbox"/>	<input type="checkbox"/>	
Copy of subdivision, surveyor's or plot plan	<input type="checkbox"/>	<input type="checkbox"/>	

If information submitted is incomplete, or if supporting documentation is of poor quality (plans, maps, etc.), processing may be delayed or form may be returned.